



Srishyla Educational Trust (R), Bheemasamudra.

## GM INSTITUTE OF TECHNOLOGY

Affiliated to Visvesvaraya Technological University, Belagavi, Approved by AICTE, New Delhi and Government of Karnataka, Post Box No. 4, P. B. Road, Davangere – 577 006 KARNATAKA, INDIA

Ph: 08192 - 233345 / 233377 / 252777 / 252560 Fax: 08192 – 233344

Website: www.gmit.ac.in E-mail: info@gmit.ac.in, principal@gmit.ac.in



Name of the Program:- *ECE/CSE/ISE/ME/CV/BT/MBA/AIIML/EEE/RA/BASIC SCIENCE* Date: *09/06/23*

### Documents to be verified for Academic Audit

Academic Year : *2022-23* Semester: *1<sup>st</sup>* Season: *Odd/Even*

Course Name with Code: *Intro to (Giri) Energy [BESCK104A]*

Sl. No	Content	Check List
1	Institute - Vision and Mission	✓
2	Dept. - Vision, Mission, PEOs , PSOs & POs	✓
3	Calendar of Events	✓
	a. University	✓
	b. Institute	✓
	c. Program	✓
4	Time Table	✓
5	Individual Time Table	✓
6	Course Syllabus	✓
7	Course objectives and Course Outcomes	✓
8	Course Outcomes - Program Outcome Matrix with justification	✓
9	Lesson Plan	✓
10	IA question papers & Scheme of evaluation	✓
11	IA Analysis, Identifying Slow learners/Bright students, Remedial / Tutorial Classes	✓
12	Co-curricular/ Beyond syllabus activities / Assignments etc, report	✓
13	VTU Question Papers	✓
14	CO attainment (Internal)	✓

Sl. No	Content	Location
1	Course lesson plan	ERP
2	Students list / attendance	
3	Course feedback / Faculty feedback	
4	Library books / NPTEL / Web resource/MOOCs, etc, Usage	Google Sites
5	Resource Material – Notes / Presentations	
6	Introductory Presentation: About Course	



Suggestions/Comments/Remarks (If Any):

→ <sup>IA</sup> Scheme need to be signed by MO.

Name & Signature of Auditor:

Tamran Naran

Signature & Seal of Program Head:

Head  
Department of Civil Engineering  
GM Institute of Technology  
Dhuvangere-577 006



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**Name of the Program:-** *ECE/CSE/ISE/ME/CV/BT/MBA/AIML/EEE/RA/BASIC SCIENCE*

**Date:** *09/06/23*

**Documents to be verified for Academic Audit**

**Academic Year :** *2022-23*      **Semester:** *3*      **Season:** *Odd/Even*

**Course Name with Code:** *Geodetic Enngg. 21C432*

Sl. No	Content	Check List
1	Institute - Vision and Mission	✓
2	Dept. - Vision, Mission, PEOs , PSOs & POs	✓
3	Calendar of Events	✓
	a. University	✓
	b. Institute	✓
	c. Program	✓
4	Time Table	✓
5	Individual Time Table	✓
6	Course Syllabus	✓
7	Course objectives and Course Outcomes	✓
8	Course Outcomes - Program Outcome Matrix with justification	✓
9	Lesson Plan	✓
10	IA question papers & Scheme of evaluation	✓
11	IA Analysis, Identifying Slow learners/Bright students, Remedial / Tutorial Classes	✓
12	Co-curricular/ Beyond syllabus activities / Assignments etc, report	✓
13	VTU Question Papers	✓
14	CO attainment (Internal)	<i>Need to be updated.</i>

Sl. No	Content	Location
1	Course lesson plan ✓	ERP
2	Students list / attendance ✓	
3	Course feedback / Faculty feedback ✓	
4	Library books / NPTEL / Web resource/MOOCs, etc, Usage ✓	Google Sites
5	Resource Material – Notes / Presentations ✓	
6	Introductory Presentation: About Course ✓	

Suggestions/Comments/Remarks (If Any):

→ Google site need to be updated.

Name & Signature of Auditor:

Innam Khan

Signature & Seal of Program Head:

*[Signature]*

Head

Department of Civil Engineering  
GM Institute of Technology  
Durgamcherra-577 006



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Date: *09/06/23*

## Documents to be verified for Academic Audit

Academic Year

: *2022-23*

Semester: *5*

Season: *Odd/Even*

Course Name with Code:

*Municipal waste water Engg 18CV55*

Sl. No	Content	Check List
1	Institute - Vision and Mission	✓
2	Dept. - Vision, Mission, PEOs , PSOs & POs	✓
3	Calendar of Events	✓
	a. University	✓
	b. Institute	✓
	c. Program	✓
4	Time Table	✓
5	Individual Time Table	✓
6	Course Syllabus	✓
7	Course objectives and Course Outcomes	✓
8	Course Outcomes - Program Outcome Matrix with justification	✓
9	Lesson Plan	✓
10	IA question papers & Scheme of evaluation	<i>Need to be updated</i>
11	IA Analysis, Identifying Slow learners/Bright students, Remedial / Tutorial Classes	
12	Co-curricular/ Beyond syllabus activities / Assignments etc, report	✓
13	VTU Question Papers	✓
14	CO attainment (Internal)	✓

Sl. No	Content	Location
1	Course lesson plan	ERP
2	Students list / attendance	
3	Course feedback / Faculty feedback	
4	Library books / NPTEL / Web resource/MOOCs, etc, Usage	Google Sites
5	Resource Material – Notes / Presentations	
6	Introductory Presentation: About Course	

*Need to be updated*

-> The Project Report of Dr. Haqish BA was excellent in all documentation.

Suggestions/Comments/Remarks (If Any):


SM  
9/6/23

-> IA Scheme need to be signed by HoD.

-> Google site need to be updated.

-> In blue books: Marks to be allotted at the end of answer.

Name & Signature of Auditor:

Imran Khan 

Signature & Seal of Program Head:



Head

Department of Civil Engineering

GM Institute of Technology

Davangere-577 006



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**Name of the Program:-** ECE/CSE/ISE/ME/CV/BT/MBA/AIML/EEE/RA/BASIC SCIENCE **Date:** 09/06/23

**Documents to be verified for Academic Audit**

**Academic Year :** 2022-23 **Semester:** 7<sup>th</sup> **Season:** Odd/Even  
**Course Name with Code:** Vaibem Transyout Planning 18CV745

Sl. No	Content	Check List
1	Institute - Vision and Mission	✓
2	Dept. - Vision, Mission, PEOs , PSOs & POs	✓
3	Calendar of Events	✓
	a. University	✓
	b. Institute	✓
	c. Program	✓
4	Time Table	✓
5	Individual Time Table	✓
6	Course Syllabus	✓
7	Course objectives and Course Outcomes	✓
8	Course Outcomes - Program Outcome Matrix with justification	✓
9	Lesson Plan	✓
10	IA question papers & Scheme of evaluation	✓
11	IA Analysis, Identifying Slow learners/Bright students, Remedial / Tutorial Classes	X
12	Co-curricular/ Beyond syllabus activities / Assignments etc, report	✓
13	VTU Question Papers	✓
14	CO attainment (Internal)	✓

Handwritten note: *Handwritten signature*

Sl. No	Content	Location
1	Course lesson plan ✓	ERP
2	Students list / attendance ✓	
3	Course feedback / Faculty feedback ✓	
4	Library books / NPTEL / Web resource/MOOCs, etc, Usage ✓	Google Sites
5	Resource Material – Notes / Presentations ✓	
6	Introductory Presentation: About Course ✓	



Suggestions/Comments/Remarks (If Any):

→ Schemes need to be signed by HOD

Name & Signature of Auditor:

Imman Khan

Khan

Signature & Seal of Program Head:

Head

Department of Civil Engineering  
GM Institute of Technology  
Davangere-577 006





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Name of the Program:- *ECE/CSE/ISE/ME/CV/BT/MBA/AIML/EEE/RA/BASIC SCIENCE* Date: *9/6/23*

### Program Administration Audit Form

Sl.No.	Description	Remarks
1	Display of department details in HoD chamber: <ul style="list-style-type: none"> <li>• Vision and Mission statement</li> <li>• Programs offered and their approved intake</li> <li>• Department organization chart</li> <li>• Updated faculty, technical staff, and office bearers list</li> <li>• Details of funds/grants/projects, etc</li> <li>• Department committees and their coordinator</li> <li>• Student strength semester wise (male, female student strength and total)</li> <li>• Classroom details with facilities provided</li> </ul>	✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓
2	Department website (Vision and Mission statement, Program wise POs, PEOs and PSOs, Updated achievements of faculty, technical staff, and student, Expert talk, Field visits, MoUs, details of funds/grants/consultancy, etc)	✓
3	Department faculty meeting minutes and their compliance	✓
4	Details of dept. committee and their responsibilities	✓
5	Workload of individual Faculty	✓
6	Attendance Register of all courses	✓
7	Records of the meetings related to conduction of department level activities/events	✓
8	Professional clubs/societies activity details	✗
9	Audit of IA Evaluation (Final IA Marks list which is entered in the VTU Portal along with IA books of concerned courses)	✓
10	Housekeeping of the faculty cabins, classrooms, and laboratories	✓

Any other suggestions/comments/observations ----

→ ITC : Report is not prepare  
 → parent meeting : report need to be updated.  
 → Project report were properly documenteaf.  
 → BSVTS course file missing - need to be updated  
 Name and signature of the auditor/s: *Imran Khan* *U.K.* within week

Name and signature of the program head: *Dr. Y.B. Bhatkaraj Etaj*

*20/06/2023*  
**Head**

Department of Civil Engineering  
GM Institute of Technology  
Davangere-577 006



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## DEPARTMENT OF CIVIL ENGINEERING

### Internal Audit 2022-2023 Odd Semester

Date: 09/06/2023



Dr. Sanjay Pande M B, Principal and Mr. Imran Khan, Assistant Professor, Department of Information Science and Engineering are verifying all the department documents of ODD semester 2022-23 of Civil Department.



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## DEPARTMENT OF CIVIL ENGINEERING

### The following are the observations made by the Auditor:

- IA Scheme need to be signed by HOD
- Google site to be updated
- Marks to be allotted at the end of answer in internal books
- Project report by Dr. Harish B A is excellent
- IIC report need to be updated
- Parents meeting report need to be updated
- 18CV72 course file need to be updated with in a week

### Action Taken:

- HOD instructed all the faculty to get signatures on scheme and update Google site
- IA coordinator to take care of IA auditing
- Mr. Puttraju M H is given responsibility of updating IIC report
- Mentors should take care of updating parents meeting report
- HOD instructed 18CV72 course coordinator to submit course file in a week

Submitted by:

**NBA Coordinator**

**[Dr. B K Varun]**

**NBA Chief Coordinator**  
**[Dr. Rajkumar D G]**

**NBA Chief Co-ordinator**  
**GMIT, Davangere-06.**

**Program Coordinator**  
**[Dr. Y B Bharathraj Etigi]**  
**Head**

**Department of Civil Engineering**  
**GM Institute of Technology**  
**Davangere-577 006**